

Louisiana Cancer Research Center  
Board of Directors Meeting  
A Hybrid Meeting was held.  
On November 17, 2022, 3pm

The following members of the Board of Directors were in attendance:

**Dr. Lee Hamm**, Senior Vice President & Dean-School of Medicine, TUHSC, Chairman  
**Dr. Richard DiCarlo**, Interim Dean -School of Medicine, LSUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer  
**Mr. Arthur Cooper**, Senior Director, Special Projects, Louisiana Economic Development  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Dr. Valentine Nfonsam**, Department Head for Surgery -School of Medicine, LSUHSC  
**Mr. Darren Mire**, Member, Board of Regents; Director of Valuation, Orleans Parish Assessor's Office  
**Dr. Oliver Sartor**, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology  
**Ms. Carroll Suggs**

The following members of the Board of Directors were not present:

**Mr. Walter Leger, Jr**, Senior Partner, Leger & Shaw Attorneys and Counselors  
**Ms. Pamela Ryan**

Also present were:

Dr. Joe W. Ramos, Chief Executive Officer & Director, LCRC  
Mr. Sven Davisson, Chief Administrative Officer, LCRC  
Ms. Deborah Reeder, Chief Financial Officer, LCRC  
Mr. Paige Sensenbrenner, Legal Counsel, LCRC  
Mr. Ryan Graffagnini, Controller, LCRC  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. John Cole, Director of Clinical Cancer Research, Ochsner Health System  
Dr. Tom Wiese, Professor, Xavier University  
Dr. Patrice Delafontaine, Executive Dean, TUHSC  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Ms. Barbara Landrum, Business Manager, LSUHSC Cancer Center  
Ms. Shelina Davis, CEO, Louisiana Public Health Institute  
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative  
Dr. Earl Benjamin-Robinson, Director, Tobacco Free Living

**Dr. Hamm** requested approval of the minutes of the October 27, 2022, Board meeting.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Suggs**  
RESOLVED, with all in favor, to approve the minutes of the October 27, 2022, Board meeting.

**Dr. Hamm** welcomed **Dr. Valentine Nfonsam** to the LCRC Board. **Dr. Nfonsam** was elected to the Board as LSUHSC's representative at the last Board Meeting. He is LSUHSC's new Chair of the Department of Surgery.

**Dr. Hamm** called for the Finance Committee Report.

Ms. Reeder stated that official copies of the FY22 audit, are being distributed to Board members in binders and by mail. The audit was presented to the Board meeting at the October 17, 2022 meeting. Ms. Reeder reported there are

no updated Budget to Actuals to present. She added two programs have not yet billed for FY23 and one program is experiencing delays due to their grant's office system.

Ms. Reeder reported LCRC needs an additional check signer for all LCRC financial institution accounts. She added Dr. DiCarlo agreed to accept the role.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to authorize **Dr. DiCarlo** as signer on all LCRC bank accounts.

Ms. Reeder presented LCRC's Central Budget proposal which includes programmatic and facilities and administrative components. Mr. Davisson reminded the Board that Dr. Ramos had just started during the normal budget process, so the Board delayed the approval of the Central budgets to allow for Dr. Ramos' input. Ms. Reeder gave a detailed presentation of the budget request totaling \$8,314,776, including \$1,048,585 from LCRC reserves. LCRC Administration is requesting approval of the Central budgets and ratification of LCRC total FY23 budget of \$21,286,844. Mr. Davisson reminded the Board the other components budgets were previously approved.

A motion was made by **Ms. Goodson** and seconded by **Dr. Sartor**.

RESOLVED, with all in favor, to approve the Central budget request of \$8,314,776 for fiscal year 2023-2024 and ratification of LCRC's total budget of \$21,286,844, as presented.

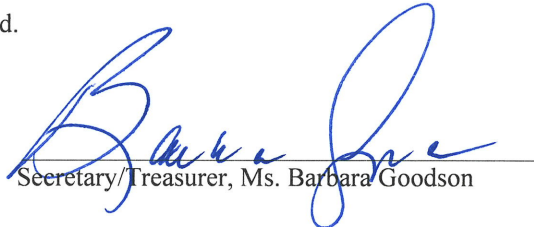
**Dr. Hamm** called for the Director/CEO Presentation.

Dr. Ramos provided an update on recent activities. He discussed challenges with the staffing of the Biospecimen Core. Dr. Ramos reminded the Board of how much lab space the LCRC currently has and some proposed changes to allow for growth. He gave an update on the development of the Office of Community Outreach and Engagement. Dr. Ramos reported he is working on establishing an External Advisory Committee and an initial virtual meeting with the group. He reported an LCRC program retreat will be scheduled in May or June. Dr. Ramos stated he has been coordinating recruitments with partners and added he is open to coordinate recruitments with all institutions. He reported he is working on getting meetings set to develop relations ahead of the next legislative session. A copy of the presentation is on file.

**Dr. Hamm** called for any new business. There was none.

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With no further discussion or business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson